HERITAGE SQUARE MUSEUM 2020 FALL FESTIVAL
SEPTEMBER 26, 2020

GENERAL INFORMATION: Heritage Square Museum invites you to participate in their annual Fall Festival on Saturday, September 26, 2020 from 9:00 AM to 3:00 PM. The arts, crafts, and vendor show is part of the annual Fall Festival. The Festival draws visitors from the Finger Lakes region and western New York.

Heritage Square Museum is located at 7147 Ontario Center Road, Ontario, NY. Visitors to the Museum can step back into the past and relive a part of mid-19th Century Americana. Placed on the National Register of Historic Places in 1974, the Museum is home to ten historic buildings, with many coming from the local area.

Heritage Square Museum will maintain a balance between original artists and crafters and those offering direct sale products. Applications will be processed in the order they arrive. If a decision is made to not accept a specific application because of lack of space, too many participants providing the same product, etc., you will be notified within two weeks of receipt of your application and your payment will be returned.

All participants are expected to stay within the boundaries of their designated spaces and remain on site until 3:00 PM, rain or shine.

FEES: The application fee is $30.00. Deadline for applications is September 14, 2020. Application fees are non-refundable. Your space assignment will be confirmed in mid-September.

SPACE ALLOCATIONS: There are limited indoor spaces and unlimited outdoor spaces. Spaces are allocated on a first-come basis. Indoor spaces are 8’0” wide and 7’0” deep with one chair provided. There is no clearance between spaces, so it is important you plan your spaces accordingly and not flow into a neighboring space or walkway. Outdoor spaces are 10’0” wide and 10’0” deep with clearance on all sides. Outside you will need to provide your own tent, tables, chairs, etc. Electricity is available inside, but you may need an extension cord depending on your site. There is limited outdoor electricity available.

SET-UP: The day before the show, set-up time is available from 3:00 – 6:00 PM. Indoor areas are secured by a security monitoring system. There is no outdoor security. The day of the show, set-up is between 7:00 – 9:00 AM. Breakdown will not begin until 3:00 PM and must be completed by 4:00 PM.

GUEST SERVICES: There are accessible restrooms on site, one in the barn and two in the train station. Free coffee and pastries will be available for vendors from 7:00 – 9:00 AM. Vendor assistants will be available to assist you throughout the day. Beverages and food will be available for purchase in the barn. There will be helpers to assist unloading cars from 7:00 – 9:00 AM.

SILENT AUCTION: There will be a silent auction. Proceeds from the auction will benefit Heritage Square Museum. If you are interested in donating an item, please indicate your desire to participate on the application form.

GROUND RULES: Due to the historic nature of the museum buildings, no smoking is allowed.

DISCLAIMER: The Town of Ontario Historical & Landmark Preservation Society and Heritage Square Museum are not responsible for any loss or damage to your property while on the premises. It is your responsibility to collect and report required New York State and local taxes.

CONTACT INFORMATION: Judy Lynd, Show Coordinator 51 Brighton Street, Rochester, NY 14607
E-Mail: jlynd@aol.com 585-271-4925 585-683-6829
Heritage Square Museum: 315-524-5356
Website: heritagesquaremuseum.org
Facebook: Town of Ontario Historical Society and Heritage Square Museum@Hojackline
1874
ENTRANT:  
NAME__________________________________________________________________________________
ADDRESS________________________________________________________________________________
CITY/STATE/ZIP CODE_______________________________________________________________________
PHONE_________________________ E-MAIL________________________________________

DESCRIPTION OF ART, CRAFT, OR COMMERCIAL PRODUCT:
_____________________________________________________________________________________
_____________________________________________________________________________________ 
_____________________________________________________________________________________

SPACE SIZES: All inside and outside spaces cost $30.00 each. Select one. Bring your own extension cords if requesting electricity.

_____ Inside 8’0” wide x 7’0” deep  
Access to electricity: _____yes _____no
(One chair provided. There is no clearance between spaces, so plan display accordingly.)

_____ Outside 10’0” wide x 10’0” deep
Access to electricity: _____yes _____no
(You will need to provide own tent, table, chairs, etc.)

SILENT AUCTION:

_____ I will be donating an item for the silent auction.

_____ I will not be donating an item for the silent auction.

SPECIAL NEEDS: Please specify special needs:
_____________________________________________________________________________________
_____________________________________________________________________________________ 

PAYMENT:

Payment of $30.00 per space is due at time of registration. Payment is non-refundable. Submit application form with $30.00 payment (made out to Ontario Historical Society) to Judy Lynd, 51 Brighton Street, Rochester, NY 14607 before September 14, 2020.